SUMMIT
DERMATOLOGY & AESTHETICS

LEGAL

Notice of Privacy Practices

Your information. Your rights. Our responsibilities. Effective November 16, 2026.

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

This notice applies to Summit Dermatology and Aesthetics, LLC, including our dermatology and aesthetics services and all of our providers and staff at 1910 East Barnett Road, Suites 101 & 102, Medford, OR 97504. It covers the health information we create or receive about you, including your medical record, clinical photographs, and billing records. Download or print this notice (PDF).

Your rights

When it comes to your health information, you have certain rights. This section explains your rights and some of our responsibilities to help you.

Get a copy of your medical record. You can ask to see or get a paper or electronic copy of your medical record and other health information we have about you. Ask us how to do this. We will provide a copy or a summary, usually within 30 days of your request. We may charge a reasonable, cost-based fee.

Ask us to correct your medical record. You can ask us to correct health information about you that you think is incorrect or incomplete. We may say no to your request, but we will tell you why in writing within 60 days.

Request confidential communications. You can ask us to contact you in a specific way (for example, by mobile phone or at a different address). We will say yes to all reasonable requests.

Ask us to limit what we use or share. You can ask us not to use or share certain health information for treatment, payment, or our operations. We are not required to agree, and we may say no if it would affect your care. If you pay for a service or health care item out of pocket in full, you can ask us not to share that information with your health insurer for payment or our operations. We will say yes unless a law requires us to share it.

Get a list of those with whom we've shared information. You can ask for a list (accounting) of the times we've shared your health information for six years prior to the date you ask, who we shared it with, and why. We will include all disclosures except those about treatment, payment, and health care operations, and certain other disclosures (such as any you asked us to make). We will provide one list a year for free but may charge a reasonable, cost-based fee if you ask for another one within 12 months.

Get a copy of this notice. You can ask for a paper copy of this notice at any time, even if you have agreed to receive it electronically. We will provide it promptly.

Choose someone to act for you. If you have given someone medical power of attorney, or if someone is your legal guardian, that person can exercise your rights and make choices about your health information. We will make sure the person has this authority before we take any action.

Be notified of a breach. We will let you know promptly if a breach occurs that may have compromised the privacy or security of your information.

File a complaint if you feel your rights are violated. You can complain by contacting our Privacy Officer (see "Questions or complaints" below), or by filing a complaint with the U.S. Department of Health and Human Services Office for Civil Rights. We will not retaliate against you for filing a complaint.

Your choices

For certain health information, you can tell us your choices about what we share. If you have a clear preference for how we share your information in the situations below, talk to us and we will follow your instructions.

You have both the right and the choice to tell us to: share information with your family, close friends, or others involved in your care or in paying for it; and share information in a disaster relief situation. If you are not able to tell us your preference, for example if you are unconscious, we may share your information if we believe it is in your best interest. We may also share your information when needed to lessen a serious and imminent threat to health or safety.

We never share your information in these cases unless you give us written permission: marketing purposes; sale of your information; and most sharing of psychotherapy notes.

Photographs. Clinical and before-and-after photographs are part of your medical record and are used for your care. We will not use your photographs, name, or story on our website, on social media, in advertising, or in any other marketing without your separate written authorization, which you can revoke at any time.

Reminders and other contact. We may use the contact information you give us to send appointment reminders and other messages about your care by text message, email, or phone. You can ask us to use a different method.

Our uses and disclosures

We typically use or share your health information in the following ways.

To treat you. We can use your health information and share it with other professionals who are treating you. *Example: we send a biopsy to a pathology lab, or share results with your primary care doctor.*

To run our practice. We can use and share your health information to run our practice, improve your care, and contact you when necessary. *Example: we review records to check the quality of care, train staff, and schedule appointments.*

To bill for your services. We can use and share your health information to bill and get payment from health plans or other entities. *Example: we give information about you to your health insurance plan so it will pay for your services.*

Business associates. We work with outside companies that help us provide and manage your care, such as our electronic health record, scheduling, patient messaging, billing, and laboratory partners. They may receive your information only to do that work, and they are required by written contract to protect it.

How else can we use or share your health information?

We are allowed or required to share your information in other ways, usually in ways that contribute to the public good, such as public health and research. We have to meet many conditions in the law before we can share your information for these purposes.

Help with public health and safety issues, such as preventing disease, helping with product recalls, reporting adverse reactions to medications, reporting suspected abuse, neglect, or domestic violence, and preventing or reducing a serious threat to anyone's health or safety.

Do research. We can use or share your information for health research, under the conditions the law sets.

Comply with the law. We will share information about you if state or federal laws require it, including with the Department of Health and Human Services if it wants to see that we are complying with federal privacy law.

Respond to organ and tissue donation requests, and **work with a medical examiner or funeral director** when an individual dies.

Address workers' compensation, law enforcement, and other government requests. We can use or share health information about you for workers' compensation claims; for law enforcement purposes or with a law enforcement official; with health oversight agencies for activities authorized by law; and for special government functions such as military, national security, and presidential protective services.

Respond to lawsuits and legal actions. We can share health information about you in response to a court or administrative order, or in response to a subpoena.

Substance use disorder treatment records

Summit is not a federally assisted substance use disorder treatment program. If we receive records about you that are protected by federal law (42 U.S.C. 290dd-2 and 42 CFR Part 2) from such a program, we will not use or share those records, or testimony describing their content, in any civil, criminal, administrative, or legislative investigation or proceeding against you unless you give specific written consent, or a court orders it after you have been given notice and an opportunity to be heard and the order is accompanied by a subpoena or other legal requirement compelling disclosure. Records we receive with your consent for treatment, payment, and health care operations may otherwise be used and shared as described in this notice.

Oregon law

Oregon law gives extra protection to certain kinds of health information, such as genetic information, HIV/AIDS test results, and certain mental health and substance use information. When Oregon law is stricter than federal law, we follow Oregon law, and we will ask for your written authorization when it is required.

Our responsibilities

· We are required by law to maintain the privacy and security of your protected health information.
· We will let you know promptly if a breach occurs that may have compromised the privacy or security of your information.
· We must follow the duties and privacy practices described in this notice and give you a copy of it.
· We will not use or share your information other than as described here unless you tell us we can in writing. If you tell us we can, you may change your mind at any time by letting us know in writing.

Changes to the terms of this notice

We can change the terms of this notice, and the changes will apply to all information we have about you. The new notice will be available upon request, in our office, and on our website.

Questions or complaints

Privacy Officer (our Practice Manager), Summit Dermatology and Aesthetics, LLC
1910 East Barnett Road, Suites 101 & 102, Medford, OR 97504
Phone: (541) 200-2022

You can also file a complaint with the U.S. Department of Health and Human Services Office for Civil Rights by sending a letter to 200 Independence Avenue, S.W., Washington, D.C. 20201, calling 1-877-696-6775, or visiting www.hhs.gov/ocr/complaints. We will not retaliate against you for filing a complaint.

Effective date: November 16, 2026. This notice is about the health information in your medical and billing records. How our website uses cookies and analytics is explained separately in our Website Privacy & Cookie Policy; information from your medical record is never used for website analytics or advertising.